# Engineering Graduate Student Organization

# Meeting Agenda

## January 11, 2019

## 4:30 PM

Type of Meeting: Full Officer Meeting

Meeting Facilitator: Kevin Mohsenian

Invitees: EGSO Officers, GWEN (Anna)

1. Call to order
2. Approval of minutes from last meeting
3. Old business
4. Position Reports

* President – Kevin
* Professional development, Professional development, Professional development
* Internship opportunities, more opportunities
* Vice President – Stephanie
* Academic Panel - Jan. 25 3-4 pm
* Professors willing, only time slot with 6 available
* 2 have confirmed the date
* 102 is booked, still looking for a room
* Run Club
* Email sent
* First one this coming Monday at 7:30, meet outside of Cathy
* Snacks afterwards, out of Stephanie’s trunk
* Women in STEM conference
* Panel is planned, but Stephanie can’t be there to run it so Haley will help out
* Good variety of people
* Secretary – Erica
* Reminder for naming files for Box (KEVIN)
* Saved 2018 GPSG meeting minutes to Box
* Announcements for the next Update
* Career center networking event – Jan. 29, 5:30-7 pm
* Women in STEM Conference – Jan. 19
* MLK Day – Jan. 21 (parking is free)
* Movie night – need details
* Dean’s Council dates – Fridays, 12 PM
* January 25
* February 22
* March 22
* April 12
* Town Hall Planning Committee
* Tuesday, January 15 at 5 PM in the Student Org Lounge
* Stephanie can probably go
* Plans for the EGSO Update? Migrate to MailChimp with Haley F in charge?
* Treasurer – Adam
* Funds: $44,083.57
* Travel grants ongoing, mostly without issue
* Met with Pam, receive $2000 from the Dean
* Reimbursement difficulties:
  + IEEE discretionary funds – reprocessing, had one person submit but multiple names on receipts
  + SciPhD – tricky – will coordinate with SORC (hotel rooms)
  + Improv – Interdepartmental Transfer – will coordinate with SORC
* Budget approval will be via email ASAP
* Event Coordinators – Lisa and Tejal
* Movie Night – considerations with putting it on the big screen
* Need ice skating contact from last year
* Health and Fitness talk from Pitt staff for free
* Finalize budgets for events
* Representative for International Students – Srinath
* November-2018, we had EGSO Friends-giving party and it got a fabulous response. Hopefully, it will be continued every year!
* Also, for the spring semester events: We have **Movie Night**coming up next Friday-18th Jan. We have reserved the room (9th-floor grad lounge)  for this event.  We will order Pizza, drinks etc.
* We have many options (preferably for recent)  movies such as:  Piled Higher and Deeper (PhD;), First Man, Avengers-Infinity War, Mission: Impossible – Fallout, The Theory of Everything... and many more, depending on the content, availability, and interest of the majority people.
* Kevin recommends Global Links to be officer-only again due to transportation
* Professional Development Officer – Piyusha
* Professional Development budget (will be sent out later)

Communications Officer – Haley Fuller

* Swag is here!!! (pens and water bottles)
* Reminder to other officers to update events on the EGSO Google Calendar, will automatically update to website!

Outreach Coordinator – Yusuf

* MLK day registration email info was sent out
* Yusuf is signing up as the contact person
* Registration deadline is Monday (Jan. 14)

EGSO GSA Representative – Haley

* Scheduling a meeting for GSA reps hopefully next week
* Hongyu graduated… surprise! Haley is taking over CEE.
* IE rep Jeff graduated too, so there’s a new rep
* Travel grants are still being worked on

1. New business
2. Discussions

* Travel Grants
  + CivE: people who received the grants were already reimbursed by the departments
  + Application due a full semester in advance?
    - Maybe work with alternates in case people don’t get accepted
  + Clear up that the money is not “free money”, it’s a reimbursement
    - Travel AWARD vs. travel GRANT
  + BioE considering a rolling basis, contributing more money (hence more awards), with EGSO merit awards at the end of the year
  + Haley will touch base with the GSA reps and report back

1. Adjournment